

## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the **Annual General Meeting** of The British Lebanese Association will be held on **Tuesday 26th June 2018**, beginning at **5.30pm in the evening**, at the **Royal Thames Yacht Club**, 60 Knightsbridge, London, SW1X 7LF

- 1.The Chairman will report to the Meeting.
- 2.The Meeting will consider the Accounts of the Association for the year ending 31st August 2017.
- 3.The Meeting will consider the appointment and remuneration of Auditors.
- 4.The Meeting will elect Association members to the Executive Committee of the Association to fill vacated places.
- 5.The Meeting will consider any other significant business falling within the scope of an Ordinary General Meeting.

Dated this twelfth day of May 2018  
By Order of the Executive Committee



Lisa Zakhem  
Honorary Secretary

### **NOTES**

1. In accordance with the articles of Association, half of the Executive Committee members will resign at this Annual General Meeting; all those resigning are eligible for re-election.
2. To propose any member of the Association for election to the Executive Committee, notice of intention shall be given in writing to reach the Secretary not later than Thursday 8th June 2018 and is to be signed by the proposer, seconder and member agreeing to serve if elected.
3. A member entitled to attend and vote at the Meeting can appoint a proxy to attend and vote in his stead. A proxy need not be a member of the Association. The attached form for appointment of a proxy must reach the Secretary not less than forty eight hours before the Meeting.
4. Members requiring a copy of the Audited Financial Statements for the Year Ended 31/08/17 are kindly requested to apply in writing to the Honorary Secretary or to download a copy from the Association's web site at: [www.britishlebanese.org](http://www.britishlebanese.org)

## AGM AGENDA

Agenda for the Annual General Meeting on **Tuesday 26th June 2018**, beginning at **5.30pm in the evening**, at the **Royal Thames Yacht Club**, 60 Knightsbridge, London, SW1X 7LF

1. Call the meeting to order
2. Minutes of the previous AGM <sup>1</sup>
3. Chairman's Report
4. Hon. Treasurer's Report
5. Appointment and remunerations of auditors
6. Resignation and election of committee members
7. Any other business
8. Closure of meeting

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<sup>1</sup> Available on line at [www.britishlebanese.org](http://www.britishlebanese.org) or by writing to the Honourary Secretary.

## NOMINATIONS FOR EXECUTIVE COMMITTEE

Should you wish to nominate a member for election to the Executive Committee, please complete this form and send or email it to reach the Hon. Secretary, The British Lebanese Association, 1 Hyde Park Gate, London SW7 5EW not later than, 8th June 2018.

The name of the following member of The British Lebanese Association is put forward for election to the Executive Committee:

### PROPOSER

**Mr/Mrs/Miss/Ms/Other** \_\_\_\_\_ **(Please print)**

**Address**

\_\_\_\_\_

**Postcode**

\_\_\_\_\_

**Tel**

\_\_\_\_\_

**Usual Signature**

\_\_\_\_\_

**Date**

\_\_\_\_\_

### SECONDER

**Mr/Mrs/Miss/Ms/Other** \_\_\_\_\_ **(Please print)**

**Address**

\_\_\_\_\_

**Postcode**

\_\_\_\_\_

**Tel**

\_\_\_\_\_

**Usual Signature**

\_\_\_\_\_

**Date**

\_\_\_\_\_

### NOMINEE

I am willing to serve as a member of the Executive Committee of The British Lebanese Association if elected.

**Mr/Mrs/Miss/Ms/Other** \_\_\_\_\_ **(Please print)**

**Address**

\_\_\_\_\_

**Postcode**

\_\_\_\_\_

**Tel**

\_\_\_\_\_

**Usual Signature**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**APPOINTMENT OF A PROXY TO THE ANNUAL GENERAL MEETING OF  
THE BRITISH LEBANESE ASSOCIATION LIMITED**

I (We) \_\_\_\_\_ (Please print)

of (Address) \_\_\_\_\_ (Please print)

\_\_\_\_\_

Postcode \_\_\_\_\_ Tel \_\_\_\_\_

being a member (members) of the above Association, hereby appoint

\_\_\_\_\_ (Please print)

or failing him/her \_\_\_\_\_

as my (our) proxy to vote for me (us) on my (our) behalf at the Annual General Meeting of the Association to be held on the 26th day of June 2018 and at any adjournment thereof.

Usual Signature \_\_\_\_\_ Date \_\_\_\_\_